

Communication Intern

Position Summary

Are you driven to make a positive impact through written content? The CORE Foundation is seeking a detail-oriented and creative Communications Intern with a strong focus on writing. This position is ideal for a motivated individual looking to gain hands-on experience in written content creation, and storytelling. The Communications Intern will assist in producing clear, compelling written content for the CORE Blog, newsletters, and press releases. This role requires strong writing and editing skills, a strong understanding of tone and audience, and the ability to adapt content for different channels. The intern will work closely with the marketing team to support branding efforts, enhance audience engagement, and promote the organization's mission.

Key Responsibilities

- Write and edit content for the monthly blog and newsletters, and other communication channels.
- Assist in the development of press releases and other public-facing materials.
- Support the creation of marketing materials and campaign messaging.
- Conduct research to gather information for articles and stories.
- Help maintain and update the content calendar.
- Collaborate with team members to ensure consistency in brand messaging and voice.

Qualifications

- Strong writing, editing, and proofreading skills.
- Strong communication skills and attention to detail.
- Ability to work both independently and as part of a team.
- Familiarity with digital marketing and social media platforms.
- Pursuing or recently completed a degree in Communications, Journalism, Marketing, English, or a related field.
- Passion for social justice and a commitment to The C.O.R.E. Foundation's mission.

Duration: Semesterly or 12 Months

Hours per week: 15 hours

Location: Hybrid

Supervisor: Marketing Supervisor

Join us in making a difference at The CORE Foundation! Together, we can create a brighter future for our community.